

# **ADMINISTRATOR'S GUIDE**

QUICK HEAL ADMIN CONSOLE REMOTE MANAGEMENT

**Quick Heal Technologies (P) Ltd.** 

http://www.quickheal.com

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# **About this Document**

This administrator's guide contains all the information you need to install and use Quick Heal Admin Console Remote Management. Once familiar you can also use it for reference. Full care has been taken to incorporate all details with the latest developments in the shipping.

# **Table of Contents**

INTRODUCTION TO REMOTE MANAGEMENT	6
INSTALLING REMOTE MANAGEMENT	7
UNINSTALLING REMOTE MANAGEMENT	12
HOW TO USE REMOTE MANAGEMENT	15
MANAGE LOCATIONS	15
SETTINGS	
SEARCH	19
CONNECT	19
CLOSE	19
TECHNICAL SUPPORT	20
CONTACT US	2.1



# **Introduction to Remote Management**

Quick Heal Admin Console Remote Management is a tool that manages multiple Quick Heal Admin Consoles from a centralized or remote location.

Quick Heal Admin Console can be accessed using a URL, Username and a password. Managing multiple consoles would become a cumbersome task because you need to remember the URL, Username and Password of each Admin Console. The Remote Management tool provides a simple and efficient solution where you can assign the URL, Username and Password of each Admin Consoles to corresponding location names. The administrator just has to access a location name and he will be connected to the corresponding Quick Heal Admin Console.

# **Installing Remote Management**

To install Quick Heal Admin Console Remote Management on your system, please perform the following steps:

1. The **Welcome** screen appears. Click **Next** to continue the installation.

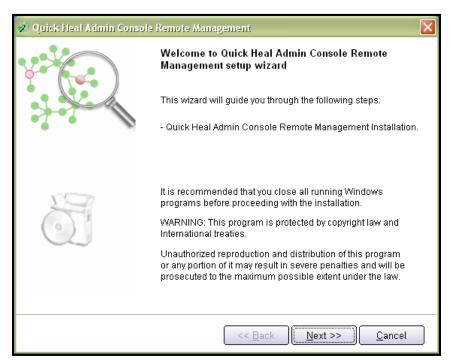


Figure 2-1: Welcome Screen

The Software License Agreement screen appears. Read the License Agreement carefully. If you disagree
with the terms of the license agreement then click Cancel to exit the installation process; else select I Agree
in the Do you agree to all the terms of this license agreement? drop-down box and click Next to
continue the installation process.



Figure 2-2: Software License Agreement

 The Authentication screen appears. Type the password in the Password textbox and re-type it in the Confirm Password textbox. You need to remember the password; else you will not be able to access Quick Heal Admin Console Remote Management. Click Next to continue installation.

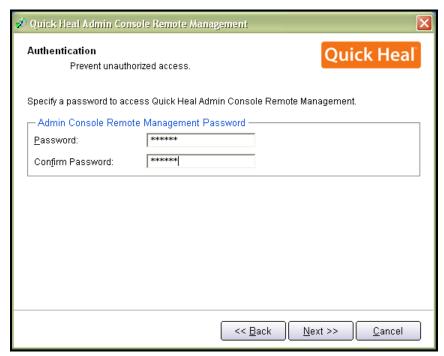


Figure 2-3: Authentication

4. The Installation Folder screen appears. The default installation path for Remote Management will be displayed. You can click Browse and select a different path for installation if required. Click Next to continue installation.

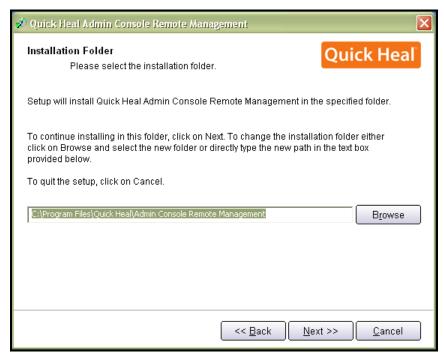


Figure 2-4: Installation Folder

 The installation begins and upon completion a screen appears that says Quick Heal Admin Console Remote Management installation succeeded. Click Finish to complete the installation process.

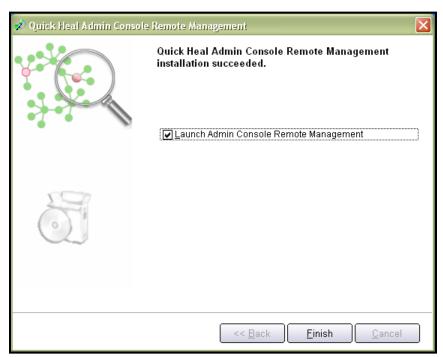


Figure 2-5: Installation Successful



# **Uninstalling Remote Management**

To uninstall Quick Heal Admin Console Remote Management from your system, please perform the following steps:

1. Click Start -> Programs -> Quick Heal Admin Console Remote Management -> Uninstall.

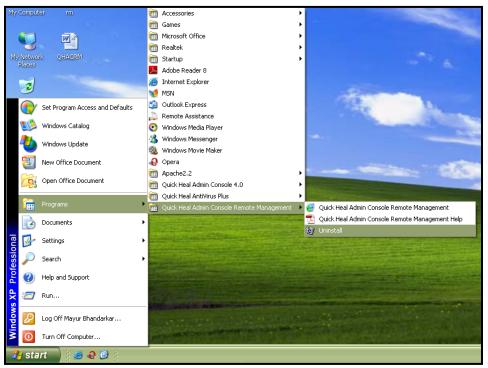


Figure 3-1: Uninstalling Remote Management

2. It prompts you for a password. Enter the **Administrator** password and click **OK**.



Figure 3-2: Password Prompt

3. The Welcome screen for uninstall appears. Click **Next** to continue the uninstall procedure.



Figure 3-3: Uninstaller Welcome Screen

4. A screen appears that shows that the uninstallation was successful.



Figure 3-4: Uninstallation Successful

5. Click **Finish** to complete the uninstallation process.



# **How to use Remote Management**

To open Quick Heal Admin Console Remote Management, please perform the following steps:

- 1. Click Start -> Programs -> Quick Heal Admin Console Remote Management -> Quick Heal Admin Console Remote Management.
- Enter the Administrator Password and click Login to open the application; else click Cancel to exit without opening the application.

The features of Quick Heal Admin Console Remote Management are as follows:

- 1. Manage Locations
- 2. <u>Settings</u>
- 3. Search
- 4. Connect
- 5. <u>Close</u>

# **Manage Locations**

This feature is only accessible if you login with Administrator privileges. Clicking on Manage Locations button lets you to create, edit and delete locations having the following privileges:

- 1. Read only user
- 2. Report Viewer
- 3. Administrator (Both Read only & Report Viewer)

### Add

To create/add a new location, click **Manage Locations** -> **Add**. It opens a window called **Add Location**. You need to provide the following details:

Location	Enter a name for the new location you want to create.
Admin Console URL	Enter the URL of the Quick Heal Admin Console that needs to be accessed.
User name	Enter the user name with which the corresponding Quick Heal Admin Console URL needs to be accessed.
Password	Enter the respective password of the user name accessing the Quick Heal Admin Console URL. The password should have a minimum of 6 characters and maximum of 19 characters.
Select the user who will have	Assign the type of user who can access the URL
access to the above URL	Check only <b>Read only</b> option to create a location with read only privileges.
	<ol><li>Check only <b>Report Viewer</b> option to create a location with report viewing privileges.</li></ol>
	3. Check both <b>Read only</b> and <b>Report Viewer</b> options to create a location with Administrator privileges.



The maximum location names that can be created are 500.

After providing the details, you can perform either of the following actions:

- Click **Save**. A pop-up appears saying **Remote location added successfully**. Click **Ok**.
- Click **Close** if you do not wish to create the new location.

### **Edit**

To modify/edit an existing location click **Manage Locations**. Highlight the location whose settings you want to modify, and click **Edit**. It opens a window called **Edit Location**. You can modify the following details:

Location	This field contains the name for the location created.
Admin Console URL	This field contains the URL of the Quick Heal Admin Console that needs to be accessed.
User name	This field contains the user name with which the corresponding Quick Heal Admin Console URL needs to be accessed.
Password	This field contains the respective password of the user name accessing the Quick Heal Admin Console URL. The password should have a minimum of 6 characters and maximum of 19 characters.
Select the user who will have	The type of user who needs access to the URL
access to the above URL	Check only <b>Read only</b> option to create a location with read only privileges.
	2. Check only <b>Report Viewer</b> option to create a location with report viewing privileges.
	3. Check both <b>Read only</b> and <b>Report Viewer</b> options to create a location with Administrator privileges.

After providing the details, you can perform either of the following actions:

- Click Save. A pop-up appears saying Remote location modified successfully. Click Ok.
- Click **Close** if you do not wish to modify the location.

#### **Delete**

To delete an existing location, please perform the following steps:

- 1. Click Manage Locations.
- 2. Highlight the location that needs to be deleted.
- 3. Click Delete. A message box appears saying Are you sure, you want to delete the selected location?
- 4. Click **Yes** if you wish to delete the location or click **No** if you do not wish to delete the location.

#### **Delete All**

To delete all existing locations, please perform the following steps:

- 1. Click Manage Locations.
- 2. Click **Delete All**.
- 3. A message box appears saying Are you sure, you want to delete all locations?
- 4. Click **Yes** if you wish to delete all the locations or click **No** if you do not wish to delete all the locations.

### Close

Click **Close** to exit from the Manage Location window.

# **Settings**

This feature is only accessible if you login with Administrator privileges. The Settings feature lets you remotely manage the users. You can either enable or disable Read only and Report Viewer users.

# **Administrator User**

Enter Password	By default, this field will contain the password provided during installation. You can modify this password. Enter the new password which has a minimum of 6 characters and a maximum of 19 characters.
Confirm Password	By default, this field will contain the password provided during installation. If a change is made in <b>Enter Password</b> field then you need to re-type that same password in this field.

# **Read only user**

Enable User	Check this feature to enable user with Read only privileges. Once the feature is enabled, you can assign password for this user. If disabled you cannot assign password for this user.
Enter Password	Enter the password that is to be assigned for the Read only user. The password should have a minimum of 6 characters and a maximum of 19 characters.
Confirm Password	Re-type the same password that is entered in the <b>Enter Password</b> field.

# **Report viewer**

Enable User	Check this feature to enable user with Report viewer privileges. Once the feature is enabled, you can assign password for this user. If disabled you cannot assign password for this user.
Enter Password	Enter the password that is to be assigned for the Report viewer user. The password should have a minimum of 6 characters and a maximum of 19 characters.
Confirm Password	Re-type the same password that is entered in the <b>Enter Password</b> field.

# **Search**

Type the location you are looking out for and click **Search** button. If the typed location exists in the list, then it highlights the location. If the typed location does not exist in the list, it displays a message **Provided location does not exist**. This feature is accessible for all types of users.

# **Connect**

Highlight the location you wish to access and click **Connect**. This feature is accessible for all types of users.

# **Close**

Click Close to exit Quick Heal Admin Console Remote Management. This feature is accessible for all types of users.

# **Technical Support**

If you call Technical Support and have the necessary information on hand we will be able to help you more efficiently.

#### Where should I call?

You can call to our toll free support number 18002333733.

#### When is the best time to call?

Quick Heal Technologies (P) Ltd. provides technical support between 10:00 AM to 6:00 PM (Indian Standard time).

#### What should I be ready with, before calling?

- Your Serial Number which is included in the boxed version of the products. If you have purchased our products on-line then you will find the serial number in the mail confirming your order.
- Information about your computer: brand, processor type, RAM capacity, the size of your hard drive and free space on it, as well as information about other peripherals.
- Your operating system: name, version number, language.
- What is the version of installed anti-virus and what is the virus database.
- What software is installed on your computer?
- Is your computer connected to a network? If yes contact your system administrators first. If they can't solve your problem they should contact technical support themselves.
- Details: when did the problem first appear? What had you been doing before the problem appeared?



Very often this information allows us to resolve your problem quickly.

# What should I say to the technical support personnel?

Please be as specific as possible and provide maximum details. Remember that the specialist is basing on the information that you provide.

### **Contact Us**

Head Office	Global Support Center
Quick Heal Technologies (P) Ltd.	Telephone Support
603, Mayfair Towers II,	
Wakdewadi, Shivajinagar,	Toll Free Number: 1800-233-3733 (For Indian Users only)
Pune 411005, Maharashtra	Additional Help Line for Support: +91-253-3041888
Phone: +91-20-41060400/66025985	Fax: +91-20-41402805
Fax: +91-20-41060401	Email: support@quickheal.com
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